

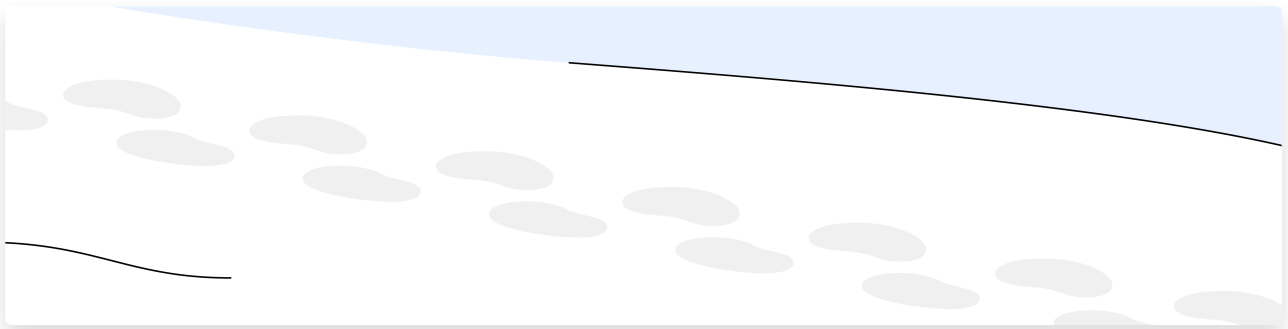
# Digital Footprint

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## Textbook

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## Digital Footprint



When you walk in the snow, your steps leave a trail. That trail shows where you have been and the path you took. Your online activities also leave a trail. This trail is called a **digital footprint**. It shows what you do on the internet.

### What is a Digital Footprint?

A digital footprint is the record of your online activities. This includes posts you share, websites you visit, and pictures you upload. Your digital footprint can be either public or private. It's important to understand that what is online can be permanent.

Even if you try to delete something, it might still exist.

- **Copies are made:** When you post something, that data is often copied and saved on other computers. Even if you delete your copy, others may remain.
- **Screenshots and sharing:** Another person can take a picture of your screen or save your comment before you delete it. They can share it with others, and it can spread quickly.

This means that almost anything you put online could stay online for a very long time and be seen by others.

# Key Tips for Managing Your Digital Footprint



Here are five key tips to manage your digital footprint.

- **Use appropriate language:** Use proper words and communicate clearly online. Avoid sharing content that is not suitable.
- **Get permission:** Before sharing a picture or data about another person, get their permission.
- **Limit personal data:** When creating profiles, do not share your full name, address, or phone number. Use a nickname or a first name.
- **Think before you post:** Consider how a post, picture, or comment might be seen by others. Would you want a teacher or future employer to see it?
- **Use privacy settings:** If you see content that is not suitable, report it to a trusted adult. Use privacy settings to block or unfollow people.

## Critical Thinking Questions

1. How can the data you post online affect future opportunities?
2. Why is it important to get permission before sharing data or pictures about another person?

## Questions (5)

### 1. What is a digital footprint?

MULTIPLE CHOICE

Choose the correct answer:

- A. A footprint made by a digital device
- B. A trail of information left behind from internet and digital device usage
- C. A digital map of your home address
- D. A social media profile picture

### 2. What personal information should you keep private online to protect your digital footprint?

MULTIPLE CHOICE

Choose the correct answer:

- A. Your favorite color
- B. Your full name, address, phone number, and passwords
- C. Your favorite hobbies

### 3. How can you manage your digital footprint effectively?

MULTIPLE CHOICE

Choose the correct answer:

- A. Share negative or unhelpful information.
- B. Use privacy settings to hide your information from a select group of people.
- C. Use appropriate language and contribute useful information.
- D. Post photos of others without getting their consent.

### 4. Why is it important to obtain authorization before sharing data or pictures of other people online?

MULTIPLE CHOICE

Choose the correct answer:

- A. It is not important; you can share anything you want online.
- B. To manage data access and maintain a secure online presence.
- C. To increase the size of your digital footprint.
- D. Because you might be sanctioned if you don't.

## 5. How can you address malicious online content or behavior?

MULTIPLE CHOICE

Choose the correct answer:

- A. Disregard the content and take no action.
- B. Reciprocate the malicious content or behavior.
- C. Report the content to the appropriate platform and utilize privacy settings to restrict access to your information.

## Games (2)

### 1. Digital Footprint Typing Game

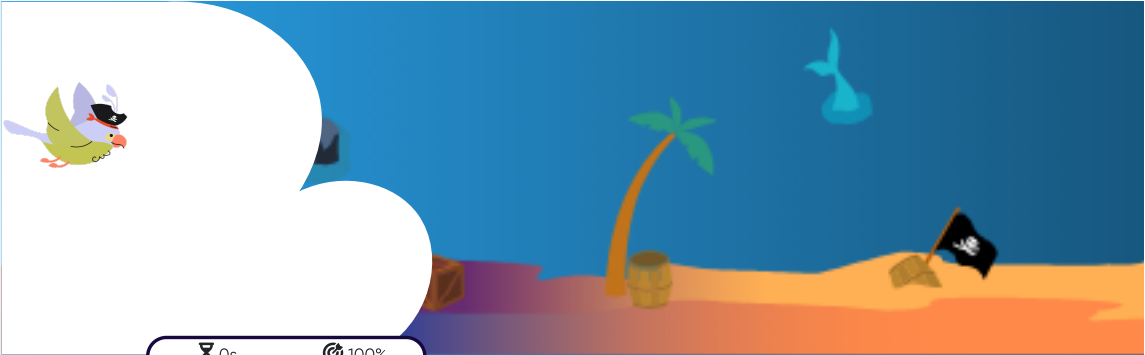
Full Screen

Audio

Instructions

Restart

Pause



The game interface features a pirate-themed background with a blue sky, a yellow sun, a palm tree, a treasure chest, and a pirate ship. A cartoon parrot is on the left. A large white speech bubble contains the text "Your digital footprint is t". Below the speech bubble, a progress bar shows "0s" and "100%".

Your digital footprint is t

## 2. Digital Footprint Category Game

Full Screen

Audio

Instructions

Answer Key

Pause

Clear All

Check Order

Attempts: 0

Say disrespectful things online

Keep personal information private

Ask for permission before posting a picture of someone.

Stand up to cyberbullying

Avoid using your first name on a profile

Participate in cyber bullying when you see it

Be Positive

Post pictures of others without permission

Use your first name on a profile

Share your



Ways to Make a Positive Digital Footprint

Ways to Make a Negative Digital Footprint

## Answer Keys & Solutions

### Questions

#### 1. What is a digital footprint?

MULTIPLE CHOICE

**Correct Answer:**

- A. A footprint made by a digital device ✗ Incorrect
- B. A trail of information left behind from internet and digital device usage ✓ Correct
- C. A digital map of your home address ✗ Incorrect
- D. A social media profile picture ✗ Incorrect

#### **Explanation:**

Think about what happens when you use the internet and digital devices.

#### 2. What personal information should you keep private online to protect your digital footprint?

MULTIPLE CHOICE

**Correct Answer:**

- A. Your favorite color ✗ Incorrect
- B. Your full name, address, phone number, and passwords ✓ Correct
- C. Your favorite hobbies ✗ Incorrect

#### **Explanation:**

Consider which information could be used to identify or contact you without your consent.

#### 3. How can you manage your digital footprint effectively?

MULTIPLE CHOICE

**Correct Answer:**

- A. Share negative or unhelpful information. ✗ Incorrect

B. Use privacy settings to hide your information from a select group of people.

✗ Incorrect

C. Use appropriate language and contribute useful information.

✓ Correct

D. Post photos of others without getting their consent.

✗ Incorrect

#### Explanation:

Think about the best practices for controlling the information you share online.

### 4. Why is it important to obtain authorization before sharing data or pictures of other people online?

MULTIPLE CHOICE

#### Correct Answer:

A. It is not important; you can share anything you want online.

✗ Incorrect

B. To manage data access and maintain a secure online presence.

✓ Correct

C. To increase the size of your digital footprint.

✗ Incorrect

D. Because you might be sanctioned if you don't.

✗ Incorrect

#### Explanation:

Think about others' privacy and information.

### 5. How can you address malicious online content or behavior?

MULTIPLE CHOICE

#### Correct Answer:

A. Disregard the content and take no action.

✗ Incorrect

B. Reciprocate the malicious content or behavior.

✗ Incorrect

C. Report the content to the appropriate platform and utilize privacy settings to restrict access to your information.

✓ Correct

#### Explanation:

Think about the steps you should take if you experience cyberbullying.

### 1. Digital Footprint Typing Game

*Typing game - no answer key needed. Students practice typing the provided content.*

### 2. Digital Footprint Category Game

#### Category Solutions:

#### Category 1: Ways to Make a Positive Digital Footprint

- Be Positive
- Ask for permission before posting a picture of someone.
- Avoid using your first name on a profile
- Keep personal information private
- Stand up to cyberbullying

#### Category 2: Ways to Make a Negative Digital Footprint

- Say disrespectful things online
- Post pictures of others without permission
- Use your first name on a profile
- Share your personal address online
- Participate in cyber bullying when you see it

#### Scoring:

- Gold: 1 attempts or fewer
- Silver: 2 attempts or fewer
- Bronze: 3 attempts or fewer

*Students must sort items into their correct categories.*